

Riding And Driving skills

Client Details

First name: _____ Surname name: _____

Preferred name: _____

DOB: _____

Licence / Permit No: _____ Exp Date: _____

Address Details

Residential Address

Street: _____

Suburb: _____ State: _____ Postcode: _____

Is this your postal address? Yes No

Postal Address

Street: _____

Suburb: _____ State: _____ Postcode: _____

Contact Details

Home Ph: _____ Mobile: _____

Email: _____

Preferred contact method: _____

Medical Details

Do you have any medical conditions? Yes No

If yes please specify: _____

Emergency Contacts

Name: _____ Name: _____

Number: _____ Number: _____

Relationship: _____ Relationship: _____

I hereby confirm the above information is true and correct to the best of my knowledge and that any change to this information will be provided to RAD skills within 14 days.

Full Name: _____ Sign: _____ Date: _____

If under 18 years of age a parent or guardian signature is required.

Full Name: _____ Sign: _____ Date: _____

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Terms & Conditions

Students participating in any RADskills course / training session must complete a RADskills 'Student Registration Form'. Any student that is under eighteen (18) years of age must also have a parent or legal guardian signature.

Students must have on their person at all times a current & valid learners permit / licence or authority to drive, issued by the Department of Transport, Energy and Infrastructure (DTEI). RADskills reserves the right to view this at any time. If a RADskills instructor is unable to view a current & valid permit / licence or authority to drive, sessions can & will be cancelled and subject to RADskills 'Refund Policy'.

All students are required to wear appropriate clothing for & during each session. (further information is available from RADskills)

Driving session: students must wear enclosed footwear. RADskills suggests comfortable non-restrictive clothing.

Riding session: students must have a (AS-1698) approved helmet at all times. RADskills suggests all other motorcycle specific safety / protective equipment available.

No student is to attend a course / session under the influence of drugs or alcohol. RADskills reserves the right to reschedule or cancel any course / session inline with the RADskills 'Occupational Health, Safety & Welfare Policy' and 'Refund Policy.'

Students are to follow the directions and instructions given by a RADskills instructor at all times, this is for the safety of all students and staff. Any continuous failure to comply with instruction can and will result in current session ceasing and any future sessions cancelled (which will be subject to the RADskills 'Refund Policy').

RAD skills has a strict non-smoking policy, vehicles are smoke free and no students are permitted at anytime to smoke inside or within a ten (10) metre radius of a RADskills vehicle / motorcycle.

Students are to respect RADskills property and instructors at all times. Any student that do not comply and are caught will be liable for cost of recover or repairs to the full extent law (not excluding criminal charges). Students that are consistently disrespectful to instructors may have any future course / session cancelled, these and any future course / sessions will be subject to the RADskills 'Refund Policy'.

Students are to refrain from cussing, using foul, crass, rude or inappropriate language during any course / session provided by RADskills.

The *Australian Road Rule 300* prohibits the use of a mobile phone while in control of a motor vehicle, unless the vehicle is parked. Students are required to turn their mobiles either off or to a quite mode while in training (unless circumstances have been previously discussed with the RADskills instructor).

RADskills aims to instruct, teach, inform and aid all students by providing them with useful, helpful and necessary skills for riding & driving. However, at no time is any of the information, techniques or skills presented to be used on a legal basis. RADskills will not accept liability for any damage, accident, injury or problem that may arise from the training or information presented by any of its documentation, instructors, staff or employees. The information and training provided by RADskills is to be used as a guide only.

In order for the instructors to carry out their duties properly and for the participant's safety it may be necessary for there to be some physical contact between the instructors and the participants.

Students are required to inform RADskills of any medical conditions, illnesses or physical ailments prior to the commencement of any course / session. RADskills will not accept liability for any loss, damage or problem that may arise from non-disclosure including though not limited to accident, injury, personal stress or death as per RAD skills 'Medical / Sickness Policy'.

Personal information collected by RADskills is for the purpose of providing training & development through the implementation of courses / training sessions. Any personal information disclosed to RADskills will be held in the strictest confidentiality to comply with the 'Privacy Act 1998'. Any information retained will be stored in a secure database and will not be sold, released or forwarded to any person outside of RADskills, except where required by law. RADskills may contact you with future programs or promotions. You can request a copy of your personal information retained by RADskills under the 'Freedom of Information Act 1982' by written submission.

RADskills prides itself on the professionalism of our instructors, however, students have the right to change instructors at any time, RADskills requires a written request for the change of instructor inclusive of a reason for the change. Any request for an instructor change will be held in confidence and no details will be released to parties involved.

All students of RADskills are able to make a complaint in relation to any services or situation that may arise during the course of their training. Any complaints made will be recorded, stored & dealt with inline with RADskills 'Compliance & Complaints Policy'.

RADskills reserves the right to alter, change, amend, add or remove any of the above terms and conditions at anytime without notice. By signing below you agree to set out, above mentioned terms, conditions and policies.

Full Name: _____ Sign: _____ Date: _____